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CUSTOMER/BILLING INFORMATION / / :

Company _____
 Address _____

 Name _____
 Day Phone _____ Night _____
 Fax / Pager / Cell / Other _____

DEADLINES / DELIVERY

PRO-NTO!! 4 HR. RUSH
 OVERNIGHT

P.O. # _____
 DTPros Pick-up FedEx
 DTPros Deliver Other _____
 Deliver to _____

FILES TO PRINT		Software Version/Revision	Print Page numbers	Copies	Page Size	Scale	Crop Marks? Y/N	Resolution 1270,2540,3386 dpi	Line Screen (LPI)	Color Seps? Y/N	Drum Image? Y/N	Punch Rgstrn? Y/N	Circle plates to print, for spot (PMS) colors, use section SEPS below.	Trap method: (extra charge) Trapwise Custom	Print as spreads? Y/N	Print colors as gray? Y/N
KEY	FILENAME <small>Stuffit/Zip Name</small>												C M Y K SPOT/PMS OVERPRINT			
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↓													C M Y K SPOT/PMS OVERPRINT			

KEY

C = Film, Neg. E-Down
 D = Film, Neg. E-Up
 E = Film, Pos. E-Down
 F = Film, Pos. E-Up

SCANNING

RGB Color CMYK Color Gray Line-art
 Format: Mac DOS _____
 Final size: _____
 Print linescreen (LPI) _____
 Low-res version? Yes No
 Save onto CD? Yes No
 Color Correct? Yes No
 Scatterproofs? Yes No
 Circle one:
 Pleasing Color Match Color Critical Color

SEPS - SPOT COLORS

CONVERSIONS

From: _____
 To: _____
 Desired File Format: _____

FONTS USED

CD-RECORDABLE

NEW CD needed. Mac only (HFS) format.
 ADD to CD-R PC (ISO 9660) format.
 Hybrid

MEDIA (#)

Floppies _____ CD-ROM _____
 Magneto-Optical _____ Modem _____
 Bernoulli/ZIP/Jaz _____ Internet FTP
 Syquest/EZ135 _____
 Photo-CD _____ **MAC** **IBM**

REMARKS / Special Instructions _____

**PROOFS
 REQUIRED
 FOR ALL JOBS!**

DTPros use only

Rcvd _____
 Due _____
 Prcd _____